



# REQUEST FOR TENDER TOILET CLEANING

## HOW TO APPLY

Please complete a Tender application VIA <https://forms.gle/HcMugGAuvXkGMdB59>

## SUCCESSFUL NOTIFICATION

If your organisations tender is accepted by CASS, you will receive written confirmation along with a copy of the tender agreement. This document needs to be returned to CASS by Friday 20<sup>th</sup> May 2022.

## DURATION OF TENDER AGREEMENT

This agreement begins on the 24<sup>th</sup> of June 2022 and expires 4<sup>th</sup> of July 2022.

## PURPOSE

Cleaning of all toilets as indicated on the plan attached and other areas as per agreement.

## REQUIREMENTS

### Toilets to be cleaned:

- Cattlemen's Toilets \*
- Western Toilets \*
- Ironwood Toilets (Side Show Alley) \*
- Ghost Gum Toilets (Behind the Administration Building) \*
- Members Bar Toilets (Cleaned Thursday, Friday, Saturday, Sunday, and Monday only)
- Disabled Persons Toilet – Members Bar Exterior
- BMX Toilets
- Stable Toilets (Rodeo Grounds)
- Administration Building Toilets – include vacuuming the front counter area and boardroom and kitchen areas (Cleaned only once each day)
- Portable Toilets located near the Main Gate and near the Ticket Boxes.
- Village Green

*\* Denotes high traffic toilets and will require extra attention*

### Equipment Supplied by CASS:

- CASS will supply left over cleaning items from previous year.
- CASS will supply keys to lock areas
- Service Provider Passes for all vehicles and personnel used by the contractor

### Equipment and Personnel Supplied by Contractor:

- The Contractor shall supply enough personnel to carry out the work required.
- All vehicles required to carry personnel and supplies around the grounds to the various sites. Vehicle is only to be driven on roads parallel to fence line.
- All cleaning supplies and chemicals required.
- All required PPE
- Contractor and all personnel to wear Hi Vis vests at all times.

## DELIVERY OF SERVICE

Service Times		
Friday 24 <sup>th</sup> June – Wednesday 29 <sup>th</sup> June		Twice daily of all toilets
Friday 1 <sup>st</sup> July	6:30am – 9:00pm	Continuous cleaning
Saturday 2 <sup>nd</sup> July	6:30am – 9:00pm	Continuous cleaning
Sunday 3 <sup>rd</sup> July	9:00am & 3:00pm	All toilets to be cleaned twice
Monday 4 <sup>th</sup> July	<b>Time to be Confirmed</b>	<b>Final Clean of All Toilets</b> Inspection with CASS

### Additional Notes

- The Contractor must ensure that all their staff are fully trained in the use of chemicals provided for in the contract. All their staff must be fully conversant with SDS sheets prior to commencing with this contract.
- No signs or notices may be affixed to doors or walls in the toilets.
- The Contractor must inform the Administration Office of any problems associated with any buildings, structures and fittings while working on this contract.

### COVID-19

The Alice Springs Show is a COVID-19 safe event. All staff, volunteers, traders, entertainers, contractors and park users must comply with the Alice Springs Show COVID plan and are responsible for the following:

- Monitor the health of yourself and any members of your party. **If you are unwell - STAY HOME!**
- Fill in border entry forms if applicable.
- Keep up to date with declared hot spots.
- Quarantine if necessary (at your own expense).
- Follow instructions from the CASS COVID Safety Supervisor.
- Provide hand sanitiser for use by personnel

### INSURANCE

Please supply a copy of your current Public Liability Insurance with your application.

### REPORTING

A final written report is to be provided to CASS at the end of the contract. This report is an opportunity to provide feedback to CASS and should include recommendations for improvement and other information including Incident Reports, Police Reports or any related activities.

