



Alice Springs Christmas Show COVID-19 Trader Checklist

Fields marked with asterisk (*) are mandatory.

Event Details	
*Name of Event:	Alice Springs Show
*Venue/Location:	Blatherskite Park, Len Kittle Drive, Alice Springs, 0870, NT
*Planned Number of Attendees:	21,000 people over the 2 days of the Show
*Date/Time:	20 th of November, 2021. 2pm to 7pm
*Trade Stand: (Please select one)	<input type="checkbox"/> General <input type="checkbox"/> Food Stall
Organisation Details	
*Organisation/Business/Entity Name:	
Australian Business Number:	
Australian Company Number:	
*Street Address:	
*Suburb:	*Postcode:
*Name and Position:	
*Phone Number:	
*Email Address:	

COVID-19 Precautions for the Event

Physical Distancing Measures	
The below questions apply to your specific site set-up.	
*Have you provided education to staff, volunteers, and participants on managing the risk of coronavirus at the event?	<input type="checkbox"/> Yes <input type="checkbox"/> No
*Have you planned measures to prevent crowding at entry and exit points? E.g. wider entry and exits, require pre-purchase of tickets, or increase the number of ticket sellers.	<input type="checkbox"/> Yes <input type="checkbox"/> No
*Have you provided markings of the floor 1.5m apart in areas where people queue?	<input type="checkbox"/> Yes <input type="checkbox"/> No
*List the measures you will use to manage physical distancing at the event:	
Hygiene Measures	
The Alice Springs Show Event will provide Hand Sanitiser Stations for patron use throughout the grounds, signage to remind patrons to wash hands, and a campaign regarding staying home if unwell on Facebook. Public high touch areas have been identified and addresses. The below queries apply to your specific site.	
*Have you provided hand sanitiser or hand washing facilities to allow staff and attendees to wash or sanitise their hands regularly?	<input type="checkbox"/> Yes <input type="checkbox"/> No

*Have you provided education on COVID-19 hygiene protocols and practices to volunteers, officials, and performers?	<input type="checkbox"/> Yes <input type="checkbox"/> No
*Have you provided signage to remind attendees to maintain hygiene practices and to go home if they are feeling unwell?	<input type="checkbox"/> Yes <input type="checkbox"/> No
*Do you have adequate supplies of cleaning and disinfection products?	<input type="checkbox"/> Yes <input type="checkbox"/> No
*Have you identified high touch surfaces and increased your regular cleaning schedule? E.g. Door handles, tap handles and light switches	<input type="checkbox"/> Yes <input type="checkbox"/> No
*Have you increase the frequency for cleaning common areas and shared surfaces?	<input type="checkbox"/> Yes <input type="checkbox"/> No
*Have you considered ways to minimise handling of shared items to avoid the risk of contamination?	<input type="checkbox"/> Yes <input type="checkbox"/> No
*Do you have measures in place to contact people if a COVID-19 case has been identified as having attended your stall?	<input type="checkbox"/> Yes <input type="checkbox"/> No
*List the measures you will use to manage hygiene:	
Monitoring and identification of unwell staff, volunteers, and attendees	
*Have you provided education or information about COVID-19 transmission and symptoms to all stall participants?	<input type="checkbox"/> Yes <input type="checkbox"/> No
*Do you have protocols for staff to not attend the event if they are unwell?	<input type="checkbox"/> Yes <input type="checkbox"/> No
*Have you provided directions to all to seek medical assistance if they have symptoms of COVID-19?	<input type="checkbox"/> Yes <input type="checkbox"/> No
*List the measures you will use to manage the health of your staff and volunteers:	

Further Information

Phone: (08) 8952 1651

www.alice-springs.com.au

Email your completed form to admin@alice-springs.com.au

See the Northern Territory Government website for more information regarding COVID-19:

www.coronavirus.nt.gov.au